

# Meeting Minutes

## Harper-Archer Elementary School

Date: **November 30, 2021**

Time: **5:00 PM**

Location: **Zoom**

- I. Call to order: 5:03 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dione Simon	present
Parent/Guardian	Lisa Perrymond	absent
Parent/Guardian	Erica Salaam	present
Parent/Guardian	Adzoa Reese	present
Instructional Staff	Jadesea Moore	present
Instructional Staff	James Davis	absent
Instructional Staff	Carla Maxberry	present
Community Member	Rev. Cheryl Harvey (passed)	
Community Member	Noki Crew	present
Swing Seat	Kevin Simmons	present

Guests Present: [Shonda Fulton](#)

Quorum Established: **Yes**

### III. Action Items

- a. **Approval of Agenda:** Motion made by: [[Kevin Simmons](#)] Seconded by: [[Adzoa Reese](#)]  
 Members Approving: [Jadasea Moore](#), [Carla Maxberry](#), [Erica Salaam](#), [Kevin Simmons](#), [Adzoa Reese](#)  
 Members Opposing:  
 Members Abstaining:  
**Motion Passes**
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: {[Carla Maxberry](#)}; Seconded by: { [Kevin Simmons](#) }  
 Members Approving: [Jadasea Moore](#), [Carla Maxberry](#), [Erica Salaam](#), [Kevin Simmons](#)  
 Members Opposing:  
 Members Abstaining:

## Motion [Passes]

### IV. Discussion Items

a. **Discussion Item 1: School Strategic Plan**

A strategic planning session was held to re-ground the team in the mission and vision of HAES and to broaden our strategic priority. The smart goals were revisited as well during this planning session.

b. **Discussion Item 2: Universal Screener Data-School and/or Grade level reports MAP and BASC-3**

The BASC-3 universal screener is a new initiative for Atlanta Public Schools. It used to assess the wellness of the scholars we are serving. The screener was completed by teachers, parents and students in grades 3<sup>rd</sup>-5<sup>th</sup> to collect a wide variety of behavior and social and emotional data. This platforms gives us tiered level evidence based interventions.

**APS is no longer using the STAR assessment as the universal screener.**

**MAP Assessments:** Oral Reading Fluency for scholars in grades Prek- 3rd, Map Growth Reading and Map Math administered to scholars in K- 5<sup>th</sup> grade 3 times per year.

c. **Discussion Item 3: A.C.E.S Review**

A.C.E.S Process—Accountability, Continuous Improvement, Equity and Support Every principal in the district had to present to the superintendent and her cabinet specific points on what’s happening at their schools and what they are focusing on for the next few months. Dr. Simon shared with the team her presentation to the superintendent.

d. **Discussion Item 4: Selection of new community member (replacing a member)**

A moment of silence was held for Rev. Harvey. A new member will be selected at a later date.

### V. Information Items

a. **Principal’s Report**

- i. HAES has a newly enhanced partnership with TutorMate. In addition to the online tutorial offered to first grade scholars, 4 Literacy Interventionist will be hired to support scholars in grades k-2 in the areas of fluency and comprehension.
- ii. Funds are allocated to add an additional kindergarten teacher
- iii. Interviews are in the process for a new kindergarten teacher as well as a first grade teacher to replace a teacher that is leaving

b. **Information Item 2 –Saturday Tutorial Program- January 2022**

## Meeting Minutes

### VI. Announcements

- i. HAES math department has received 240 new student kits. (144 kits for scholars in grades k-2 & 96 for scholars in grades 3<sup>rd</sup>-5<sup>th</sup>)

### VII. Adjournment

Motion made by: [Adzoa Reese] Seconded by: [Carla Maxberry]

Members Approving: Carla Maxberry, Jadasea Moore, Erica Salaam, Adzoa Reese, Noki Crew, Kevin Simmons

Members Opposing:

Members Abstaining:

Motion [Passes]

**ADJOURNED AT: 6:03 PM**

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**Minutes Taken By:** Erica Salaam

**Position:** Secretary

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]